

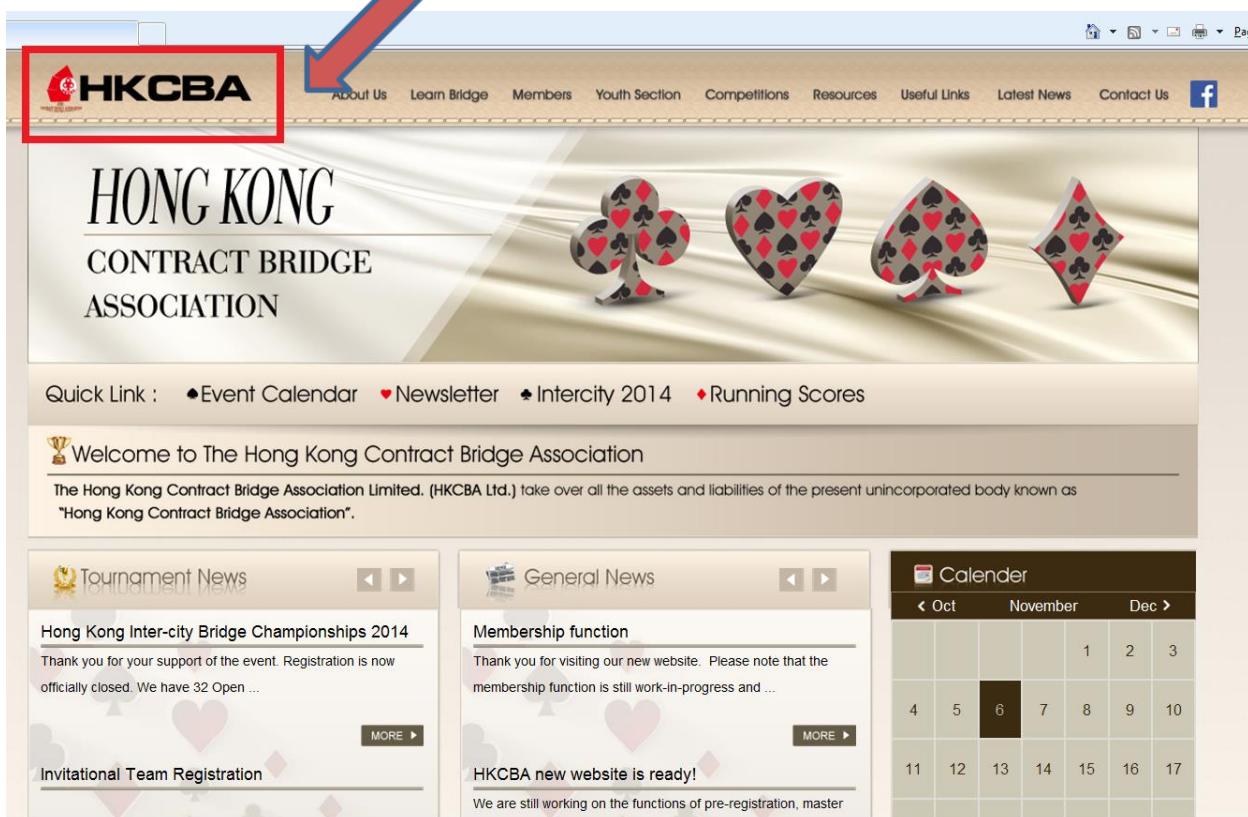
HKCBA Website Revamp Project

Frequently Asked Questions [version updated: 2014.08.04]:

1. Memberships

Q 1.1: How to go back to the main page at any point of time?

A 1.1: Click the HKCBA logo on the top left hand corner



Q 1.2: What is my login name?

A 1.2: Your login name is your HKCBA master points name, without any spaces or dots, e.g. ALANSZE, WKLAI, DAVIDCCNG.

Q 1.3: Where and how to login? Why I need to login?

A 1.3: You might click **MEMBERS** on the main menu bar.



You will be directed to <http://www.hkcba.org/event/>. You might enter the username and password to login..

A screenshot of the HKCBA event listing page. The page shows a table of events with columns for Date / time, Venue, Hand record, and Result. Each row contains a download link for the hand record and result. To the right of the table is a login form with fields for Username * and Password *. Red arrows point to both of these fields. Below the login form is a 'Log In' button and a 'Request new password' link.

Only login members can do the pre-registration, or cancel the pre-registration.

Q 1.4: What is my default password?

A 1.4: You can reset the password yourself anytime. Click on the **REQUEST NEW PASSWORD** link, and you will get an email from your registered email.

A screenshot of the HKCBA event listing page, identical to the one above but with a different red arrow highlighting the 'Request new password' link located next to the Password field.



User account / Request new password

User account

[Log in](#) [Request new password](#)**Username or e-mail address ***

alansze

[E-mail new password](#)

You will get an email in your mailbox, sending from the support team email. Click on the email details.

[Support](#) Replacement login information for ALANSZE at Hong Kong Contract Bridge Association - ALANSZE, A req

There is a link for you to login. You might simply click on the link, or copy the link to your browser.

Replacement login information for ALANSZE at Hong Kong Contract Bridge Association
收件匣 x

Support@appsgogo.com 透過 hkcba.org 10:40 (0 分鐘前) ☆
寄給我 ▾

英文 ▾ 中文 (繁體字) ▾ 翻譯郵件 關閉下列語言的翻譯功能

ALANSZE,

A request to reset the password for your account has been made at Hong Kong Contract Bridge Association.

You may now log in by clicking this link or copying and pasting it to your browser:

<http://www.hkcba.org/event/user/reset/1551/1405478413/ccV5sEF-XZZT3gVbeuuuPeswLhST9aOZD9XN2iJK6B0>

This link can only be used once to log in and will lead you to a page where you can set your password. It expires after one day and nothing will happen if it's not used.

-- Hong Kong Contract Bridge Association team

You will then be directed to login.

This is a one-time login for ALANSZE and will expire on *Thu, 17/07/2014 - 10:40*.
Click on this button to log in to the site and change your password.
This login can be used only once.

←

Please then change your password immediately.

Home » ALANSZE
ALANSZE ○

✓ You have just used your one-time login link. It is no longer necessary to use this link to log in. Please change your password.

Username *
Generated by master point name
Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *
sze.alan@gmail.com
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you w notifications by e-mail.

Password ←
..... Password strength: Fair

Confirm password ↑
..... Passwords match: yes

To make your password stronger:
• Add lowercase letters
• Add uppercase letters
• Add punctuation

To change the current user password, enter the new password in both fields.

Q1.5: What is my registered email?

A1.5: You have to check your registered email in your memberships. If you have forgotten your registered email, simply use the registered email to send an email to members@hkcba.org, and state your HKCBA master point name in the email, we will update it and reply you.

2. Events Calendar & Registration

Q 2.1: How can I check if there is any event for a particular date?

A 2.1: Go to the main page, you can see a calendar on the right side. The date with a dot means there is a CBA event.



Q 2.2: How to check if there is additional information for a particular event (e.g. Condition of Contest)?

A 2.2: You can go to the event calendar; click into the event, details will be pop-up on the right hand side.

Should there be any additional information for a particular event; **【More information】** button will be active. You can click the button for information.

Q 2.3: How to check result for a particular event?

A 2.3: You can go to the event calendar; click into the event, details will be pop-up on the right hand side.

Click the **【Hand records】** or **【Results】** for information.

Q 2.4: How to perform registration after login?

A 2.4: After login, you will see the events within a certain period

The screenshot shows the 'Events' section of the Hong Kong Contract Bridge Association website. At the top, there is a navigation bar with links for 'Home' and 'Events'. On the right side of the top bar are 'My account' and 'Log out'. Below the navigation bar, there is a search/filter section titled 'Event date' with 'Start date' and 'End date' fields. A red arrow points from the 'Start date' field to the 'End date' field. To the right of the filter section is a 'Title (filter)' input field. Below this is a table listing events. The table has columns for 'Date / time', 'Venue', 'Hand record', and 'Result'. Each row in the table represents an event, with a 'register' link in the first column. A red arrow points from the 'register' link in the first row to the 'REGISTER' button in the event details pop-up.

	Date / time	Venue	Hand record	Result
register	Fri, 01/08/2014 - 01:10	HKCBA Grand Slam Individual	Regal Hong Kong	Grand Slam Individual.pdf gsi20140801.txt
register	Fri, 01/08/2014 - 01:55	HKCBA Intercity	Regal Hong Kong	
register	Sat, 02/08/2014 - 01:10	HKCBA Intercity	Regal Hong Kong	
register	Sat, 03/08/2014 - 01:10	HKCBA Intercity	Regal Hong Kong	
register	Sat, 09/08/2014 - 14:15	HKCBA Open League (2)	Mariners Main Hall and Conference Room	
register	Tue, 12/08/2014 - 19:00	HKCBA MP Pairs (2)	Mariners Conference Room	
register	Tue, 26/08/2014 - 19:15	HKCBA Invitational Team (2)	Mariners Main Hall	
register	Fri, 29/08/2014 - 19:00	HKCBA Paul Jones Pairs (1)	Mariners Conference Room	

Select the event you wish to register. Click on the **【REGISTER】** button. Please refer to Q 2.5 for registration.

Q 2.5: How to pre-register?

A 2.5: Members can go to the event calendar; click into the event, details will be pop-up on the right hand side. When the **【Pre-registration】** button is active, click the button and login if required. Please refer to **Q 1.3** for login.

The screenshot shows a monthly calendar for August 2014. The days of the week are labeled from Sunday to Saturday. Specific events are highlighted in different colors: Intercity (light brown), GSI (orange), Open League (pink), and MP Pairs (2) (blue). A red arrow points to the 'MP Pairs (2)' event on Friday, August 15th.

You might type the player name, the player name is also the HKCBA master point name, without any spaces and dots, it will automatically search for matching. Please select it.

The screenshot shows the 'Create Event registration' form. The 'Event' field is set to '2014.08.12 - MP Pairs (2)'. The 'Players' section lists two players: 'BARONNG [uid:1457]' and 'WILSONMOK [uid:1579]'. Below the players is an 'Add another item' button. At the bottom are 'Save' and 'Preview' buttons. Red arrows point to each of these three buttons.

You might add another player by the **ADD ANOTHER ITEM** button.

You might fill in the **TEAM NAME** for Team event.

Click **SAVE** to save the registration.

You might register for the other pairs or teams, thru another registration.

Please notice that acknowledgement email will be sent to the Directors, dedicated council members responsible for registration (currently Charlie LEE), and also every player you entered.

After saving the registration, you shall see:

Hong Kong Contract Bridge Association Home Events My account Log out

2014.08.12 - MP Pairs (2) - BARONNG, WILSONMOK

Event registration 2014.08.12 - MP Pairs (2) - BARONNG, WILSONMOK has been created.

[View](#) [Edit](#)

Submitted by BARONNG on Mon, 04/08/2014 - 10:50

Event: 2014.08.12 - MP Pairs (2)

Players: BARONNG
WILSONMOK

Entry fee: 0

Rank: 0

BP: 0.00

GP: 0.00

PP: 0.00

After registration, you might go back to HKCBA Calendar Page, and click on the event, you will see the registration ID:

Event Calendar Tournament Format Running Scores Past Cup Winners

HKCBA International Local China Others ALL Calendar View

◀◀ 2013		August 2014			2015 ▶▶		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
					1	2	
				GSI	Intercity		
				Intercity			
3	4	5	6	7	8	9	
Intercity						Open League (2)	
10	11	12	13	14	15	16	
		MP Pairs (2)					
17	18	19	20	21	22	23	

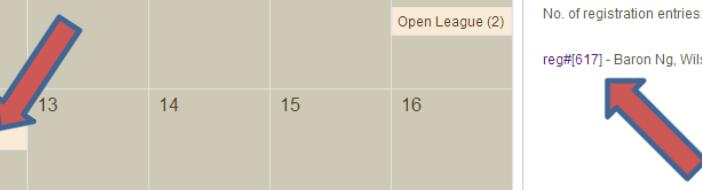
MP Pairs (2)

Date: 2014-08-12 (19:00)
Mariners Conference Room [Pre-registration](#)

Pre-registration will end at 2014-08-12 (00:00).

No. of registration entries: 1

reg#[617] - Baron Ng, Wilson Mok



And now, your pre-registration is successful!

Q 2.6: How to cancel the registration?

A 2.6: If you wish to cancel the pre-registration, you have to be the one who created it, or the director can do it. Click on the event, and simple click on the registration ID:

The screenshot shows a monthly calendar for August 2014. A red arrow points to the date August 13, which is highlighted with a blue box containing the text "MP Pairs (2)". To the right of the calendar, a detailed event view is shown for "MP Pairs (2)" on August 12, 2014, at 19:00 in the Mariners Conference Room. It includes information about pre-registration ending at 00:00 on August 12, 2014, and a note that 1 registration entry exists. The registration ID "reg#[617] - Baron Ng, Wilson Mok" is also listed.

Click on 【Edit】 button, and then 【Delete】 button.

The screenshot shows the event details for "2014.08.12 - MP Pairs (2) - BARONNG, WILSONMOK". A red arrow points to the "Edit" button. Below the event title, it says "Submitted by BARONNG on Mon, 04/08/2014 - 10:50". The event details include: Event: 2014.08.12 - MP Pairs (2), Players: BARONNG, WILSONMOK, Entry fee: 0, Rank: 0, BP: 0.00, GP: 0.00, PP: 0.00.

Edit Event registration 2014.08.12 - MP Pairs (2) - BARONNG, WILSONMOK

[View](#) [Edit](#)

2014.08.12 - MP Pairs (2)

Players *

+	*	
BARONNG [uid:1457]		
+		
WILSONMOK [uid:1579]		
+		
Add another item		

Team name (optional)

[Save](#) [Preview](#) [Delete](#)



Q 2.7: How to check if the registration is open / closed?

A 2.7: You can go to the event calendar; click into the event, details will be pop-up on the right hand side.

【Pre-reg not yet started】 means the pre-registration has not yet started.

【Pre-registration】 means you can perform registration.

【Registration is CLOSED】 means either registration window is over or maximum capacity is reached.

HKCBA

Quick Link : ♦Event Calendar ♥Newsletter ♦Intercity 2014 ♦Running Scores

Event Calendar Tournament Format Running Scores Past Cup Winners

HKCBA International Local China Others ALL

July 2014						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Open Pairs Q1 & Q2
6	7	8 Lorraine Sung Team (1)	9	10	11	12 Open Pairs (F1 & F2)

Calendar View List View

Open Pairs (Q1 & Q2)
2014-07-05 14:30:00
Mariner Main Hall Hand Records Result

REGISTRATION IS CLOSED

Description :
Open Pairs (Q1 & Q2)
Registration List on 10th July, 2014

Q 2.8: How to check the tournament format for a particular event?

A 2.8: You can go to event calendar, "Tournament Format" tab. The latest tournament format can be found there.

HKCBA

Quick Link : ♦Event Calendar ♥Newsletter ♦Intercity 2014 ♦Running Scores

Event Calendar Tournament Format Running Scores Past Cup Winners

Q 2.9: How to search for a particular event?

A 2.9: You can go to event calendar, type the event in the text box on the right side. Search results will be displayed.

Note: This function is still working-in-progress. Please visit the event calendar for any event. We shall update the procedure and function later on.

The screenshot shows the HKCBA website's event calendar section. At the top, there is a navigation bar with links: About Us, Learn Bridge, Members, Youth Section, Competitions, Resources, Useful Links, Latest News, Contact Us, and a Facebook icon. Below this is a quick link menu with options: ♦Event Calendar (highlighted with a red box), ♥Newsletter, ♦Intercity 2014, and ♦Running Scores. A large red arrow points from the text above down to the 'Event Calendar' link. Below the quick links is a horizontal menu with tabs: Event Calendar (selected), Tournament Format, Running Scores, and Past Cup Winners. Further down is a filter menu with categories: HKCBA, International (highlighted with a red box), Local, China, Others, and ALL. Another red arrow points from the text above down to the 'International' filter. The main content area features a calendar for July 2014. The days of the week are labeled at the top: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday. The dates 1 through 12 are listed below. Specific events are highlighted: 'Lorraine Sung Team (1)' is shown for July 8th; 'Open Pairs Q1 & Q2' is shown for July 5th; and 'Open Pairs (F1 & F2)' is shown for July 10th and 12th. To the right of the calendar, there is a search bar with a 'SEARCH' button, a list item for 'Open Pairs (F1 & F2)' with details (date: 2014-07-12 14:30:00, location: Mariners Main Hall, status: REGISTRATION IS CLOSED, description: Open Pairs (F1 & F2)), and a note about the registration list for July 10th.

3. General

Q 3.1: If I have any queries / comments regarding the website, who can i approach?

A 3.1: You can email hkcbaadm@hkcba.org for general enquiries.

For website comments, you might contact Alan Sze (sze.alan@gmail.com)

Note: HKCBA website shall provide some other useful functions, such as Past Cup Winners List, Running Scores for Year Round Events, up-to-date Master Points, and etc. All are still working-in-progress, please be patient. Please also keep an eye closely on the **News Announcement**. We shall update soon when they are ready.